

RESOLUTION NO. 2019-170

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK GROVE DISPENSING WITH THE FORMAL REQUEST FOR PROPOSAL PROCEDURES PURSUANT TO ELK GROVE MUNICIPAL CODE SECTION 3.42.140(B)(3), AND AUTHORIZING THE CITY MANAGER TO EXECUTE A SECOND AMENDMENT TO THE CONTRACT WITH INSURANCE TRACKING SERVICES, INC., FOR INSURANCE CERTIFICATE TRACKING SERVICES FOR A PERIOD OF THREE YEARS WITH THREE OPTIONAL ONE-YEAR EXTENSIONS, IN THE AMOUNT OF \$56,000 [FOR A TOTAL EXPENDITURE OF FUNDS OVER THE CONTRACT TERM NOT-TO-EXCEED \$95,000]

WHEREAS, the City of Elk Grove utilizes consultants to perform insurance certificate tracking services; and

WHEREAS, Insurance Tracking Services, Inc. provides two unique functions, analyzing each City contract's insurance language and using that analysis to create a new record in its system, within its services that significantly reduce the staff time spent administering certificates; and

WHEREAS, the existing contract for these services will expire October 31, 2019; and

WHEREAS, staff has determined that formal solicitation of proposals for the proposed services will not yield results more advantageous to the City; and

WHEREAS, for the reasons presented, pursuing a formal competitive proposal process for the proposed services is not in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Elk Grove hereby dispenses with the competitive proposal process pursuant to Elk Grove Municipal Code Section 3.42.140(B)(3) and authorizes the City Manager to execute a second amendment to the contract with Insurance Tracking Services, Inc., in substantially the form presented, for insurance certificate tracking services for a period of three years with three optional one-year extensions, in the amount of \$56,000 [for a total expenditure of funds over the contract term not-to-exceed \$95,000].

PASSED AND ADOPTED by the City Council of the City of Elk Grove this 28th day of August 2019



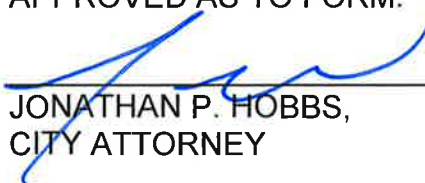
STEVE LY, MAYOR of the
CITY OF ELK GROVE

ATTEST:



JASON LINDGREN, CITY CLERK

APPROVED AS TO FORM:



JONATHAN P. HOBBS,
CITY ATTORNEY

CERTIFICATION
ELK GROVE CITY COUNCIL RESOLUTION NO. 2019-170

STATE OF CALIFORNIA)
COUNTY OF SACRAMENTO) ss
CITY OF ELK GROVE)

I, Jason Lindgren, City Clerk of the City of Elk Grove, California, do hereby certify that the foregoing resolution was duly introduced, approved, and adopted by the City Council of the City of Elk Grove at a regular meeting of said Council held on August 28, 2019 by the following vote:

AYES: **COUNCILMEMBERS:** *Ly, Hume, Detrick, Nguyen, Suen*

NOES: **COUNCILMEMBERS:** *None*

ABSTAIN: **COUNCILMEMBERS:** *None*

ABSENT: **COUNCILMEMBERS:** *None*



Jason Lindgren, City Clerk
City of Elk Grove, California

